

D-R-A-F-T

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Tuesday, October 13, 2009 at 10:00 a.m.

Stillwater County Annex Planning Department, 809 E 4th Avenue N, Suite C

MEMBERS PRESENT: Willard Moore (Vice-President), Alan Drain, and Roger Johnston.

MEMBERS NOT PRESENT: Waymoth "Fitz" Fitzgerald (President), and Joe Morse.

OTHERS: Gary Woltermann; Columbus Mayor.

GUESTS: Travis Eickman; Morrison-Maierle.

STAFF: Forrest Mandeville and Marissa Plumb.

I. CALL TO ORDER: Vice President Willard called the meeting order at 10:06a.m..

II. MINUTES OF LAST MEETING: Roger made the motion that the minutes from September 14, 2009 meeting be approved. Alan seconded; with all in favor, motion carried.

III. NEW BUSINESS:

No new business.

IV. UNFINISHED BUSINESS:

A. Fence Project Update. Travis Eickman reported that the project is moving along as expected. By next week the fabric should be up to the wetlands. The installation of the first cattle guard is being started today. The work on the main access will be started soon and will shut down access for about a week and a half. Workers are doing clean up as they go, but a full clean up and racking will be needed when they are finished. Alan wanted to know what kind of gates and key pad will be used for admittance into the airport when this project is done. Travis told the Board that there will be a close hasp gate installed with a keypad and entrance code printed on it. This code is not a security code, it is just a code used to open and close the gate so wildlife can't get in. Original sponsor share totaled \$16,395 for this project. There is a grant in the amount of \$11,793 and a loan in the same amount to cover sponsor share.

Travis also informed the Board that a pay request was submitted by the fencing contractor. As of right now the fence is 85 percent done with only about 1000 feet of fencing left to put up. The last week of this month the fence contractor will request to stop work until the weather gets cold enough for them to move on to the fencing through the wetlands.

B. Capital Improvement Plan (CIP) Update - Sent to FAA. Travis said that there were no additional changes noted by any Board member so the letter was sent to the FAA. The only concern that the Board had was the estimate on the CIP was high. Travis told the Board that it's a good idea to overestimate then to not ask for enough funding. Travis told the Board

that so far he has not heard back from the FAA regarding the CIP. The board will be informed as soon as the FAA contacts Travis.

Applications to Montana Aeronautics are due by the end of November. Travis will draft an application regarding the four projects scheduled for 2010(Refer to the CIP). The draft will be ready for the Board to look at next meeting November 9, 2009.

V. MANAGER'S REPORT: Allen was not in attendance to give the manager's report.

VI. FINANCE REPORT: Joe was not in attendance to give the finance report.

VIII. OTHER:

Gary reported that Travis Eickman secured old runway lights that the Deer Lodge Airport was no longer using for use at the Columbus Airport. The existing runway lights were old and burning out.

IX. ADJOURN MEETING: With no more business to discuss, Roger made the motion to adjourn the meeting. Alan seconded; all in favor, motion carried. Meeting was adjourned at 10:43 a.m..

Marissa Plumb
Administrative Assistant